

## **State of Alabama Fuel Credit Card Services Contract Executive Summary**

### **Purpose:**

The purpose of this contract is to provide credit card services for the purchase of fuel and immediate use products and services. This master agreement excludes products or services covered under any other existing MA.

### **Availability:**

This agreement is available to city and county governmental entities, schools, universities within the State of Alabama.

### **Fuel Card program notes:**

Maintenance and repair of vehicles is included

Roadside Assistance is included

Immediate use products & services include, but non limited to, coolant, wiper blades, oil changes, tire repair, car washes, car repair, etc..

Payment terms are 30 days from the date of the invoice

Invoices are provided electronically

Interest is charged in the amount of 1.8% monthly on amounts not received within 30 days

### **Ordering Best Practices:**

State agencies should create an open end DO and encumber 3 months of payments. Process modifications to ensure sufficient funds for the next quarters payments.



State of Alabama  
Department of Finance  
Division of Purchasing  
Master Agreement

New

CONTRACT INFORMATION

MASTER AGREEMENT NUMBER: MA 999 200000000050

NOT TO EXCEED AMOUNT:

Begin Date: 11/07/2019

Procurement Folder: 993902

Expiration Date: 11/06/2021

Procurement Type: Master Agreement

Solicitation Number:

Replaces Award Document:

Award Date:

Replaced by Award Document:

Modification Date: 12/03/19

Version Number: 1

CONTACT INFORMATION

REQUESTOR:

Patrick Hemme

334-242-7173

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ISSUER:

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BUYER:

Patrick Hemme

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CONTRACT DESCRIPTION

MA - WEX - FUEL CARD

Solicitation No.: RFP 010 19000000071

Ship To:

Bill To:

REASON FOR MODIFICATION

VENDOR INFORMATION

Name /Address:

VC000002040: WEX BANK

P O BOX 6293

CAROL STREAM IL 60197-6293

Contact:

Unknown

444-444-4444

**COMMODITY / SERVICE INFORMATION**

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
1	0		\$0.000000	\$0.00			\$0.00	\$0.00

94635 - Credit Card, Charge Card Services

Fuel Purchases and Immediate Use Products and Services which may include Oil Changes, Emergency Roadside Services, Repairs and Etc.

Per the Terms of the Solicitation:

All Payments are Due within 30 Calendar Days of the Billing Date appearing on the Invoice. Payments not received within the Allowed 30 Day Period will be Charged Interest at the Rate of 1.8% per Month.

WEX Fee Schedule:

Set Up Fee - WAIVED.

Monthly Card Charge - WAIVED.

Replacement Card - WAIVED.

International Currency Conversion Fee - 2% of the Total Transaction Value.

Reproduced Reports - \$25.00 per Request.

General Research Fee - \$15.00 per Hour.

Expedited Shipping Fees - Cost Varies. Actual Cost of Delivery.

Returned Payment Fee - \$50.00 per Occurrence.

Reactivation Fee - \$35.00 per Occurrence (max monthly fee of \$50.00).

Truck Stop Fee - Up to \$1.25 per Card Swipe at a Diesel Pump.

Program Maintenance Charge - WAIVED.

Paper Delivery Fee - \$3.00 per month for Paper Invoicing and Reporting.

WEX Contact Information:

Denise Baumgart, Strategic Relationship Manager 913-393-3208; Denise.Baumgart@wexinc.com

Martha Kneeland, Strategic Account Manager 207-523-6605; Martha.Kneeland@wexinc.com

All terms, conditions, and any amendments to solicitation are part of this contract as if fully reproduced herein .

Approved:



**Purchasing Director**

APPROVALS			
Date	Status Before	Status After	Approver

200000000050	<b>Document Phase</b> Final	<b>Document Description</b> MA - WEX - FUEL CARD Solicitation No.: RFP 010 19000000071	<b>Page 3</b> of 3
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**PURPOSE:**

THE PURPOSE OF THIS MA IS TO ESTABLISH A STATEWIDE CONTRACT FOR FUEL CARD SERVICES.

IN ADDITION TO THE STATE OF ALABAMA AGENCIES, THIS CONTRACT WILL ALSO BE MADE AVAILABLE TO OTHER LOCAL GOVERNMENT ENTITIES SUCH AS COUNTIES, CITIES, SCHOOLS, ETC.

**PER THE TERMS OF THE SOLICITATION:**

**All Payments are Due within 30 Calendar Days of the Billing Date appearing on the Invoice. Payments not received within the Allowed 30 Day Period will be Charged Interest at the Rate of 1.8% per Month.**